

# Policies

## TUITION

Tuition is posted on the first day of each month according to your chosen Plan. A Late Fee of \$20 will be posted to unpaid accounts on the 10<sup>th</sup> of each month. Full payment is due and expected for each semester. Each student registered for the Fall semester will automatically be enrolled in the Spring semester. Questions regarding your account should be directed to the studio manager, David Jackson.

## DROPPING CLASSES

If you wish to drop any classes during the semester, you are responsible for notifying the studio **in writing**. Written notice is expected for intent to drop any classes and must be received at least 1 month prior to drop date for any funds to be applied to the students account. Please do not assume that the teacher or that AAD will know that you have dropped. If a student Drops all classes, the last month of tuition paid at registration will be applied if proper notice has been given. The Registration Fee must be paid again to re-enroll even if within the same semester or school year.

## MISSED CLASSES

Please make-up missed classes before the end of the semester. Inquire at the studio for alternate class times. There is no refund for missed classes and they may not be accumulated and taken in lieu of tuition. Please call us if the student's illness is serious or long term and will have an extended absence period!

*If a health condition exists which will prevent full participation please notify American Academy of Dance at registration and / or in writing when necessary.*

## CLASS ETIQUETTE

Consistency and punctuality complement and enhance the overall learning experience. Tardiness is to be avoided as it disrupts the work and progress of others. Teachers reserve the right to dismiss any student for any reason, especially if he or she disrupts the class or is disrespectful.

## GENERAL STUDIO RULES

- No food, drinks or chewing gum allowed in the studio.
- Siblings are not allowed in the dressing room, office area or in the studios and should never be left unattended.

## DRESS CODE

Hair must be neat and well secured away from the face and off the neck in a bun for Intermediate and Advanced levels or ponytail for graded levels. Jewelry should not be worn in class. Cover-ups and street shoes must be worn to and from class. Please use the dressing room for changing clothes and keeping items in dance bags or lockers.

*Appropriate dress and shoes are expected for each style of class taken:*

- **Pre-Ballet:** Simple black leotard, pink tights, properly fitting pink leather ballet shoes with sewn elastic, and black tap shoes (replace tie ribbons with loop of elastic). No skirts at all, please.
- **Ballet:** Black leotard, pink tights, properly fitting pink leather ballet shoes with sewn elastic. No skirts at all, please.
- **Pointe:** Properly fit pointe shoes are essential. Teacher's approval of shoes is needed prior to sewing ribbons and elastic. *Saturday pointe class students may wear colored leotards and pink tights.*
- **Jazz:** Solid black leotard, black or pink tights, black jazz pants, black jazz shoes. No baggy clothes. No midriff tops.
- **Tap:** Solid black leotard, black or pink tights, black jazz pants, jazz tap shoes. ( PB - replace ribbon ties with loop of elastic).
- **Modern:** Solid black leotard, black or pink tights, Footless tights; black jazz pants. No shoes required.
- **Male Students:** Black or white t-shirt, black bike shorts, leggings or tights, socks, and black or white dance shoes.

## SAFETY

Safety is of utmost concern to us all. Please escort young dancers from the car to and from the studio. Dancers waiting for a ride are asked to remain inside the glass front door until vehicle is in front of the door. Please have rides arrive on time. Parking is available in front of the studio but at peak times may be full. Please be considerate of others by not abandoning parked cars blocking another vehicle. Purses, jewelry and other valuables should not be left unattended in the dressing room, lobby or vehicle. American Academy of Dance will not be responsible for loss or theft. Lockers are available in the dressing room to use during class time only. Please provide your own lock, which must be removed after each class and the locker cleared for other student's use.

# Houston Dance Theatre

Houston Dance Theatre is a non-profit, tax exempt dance company created for serious young dancers in our Houston Community. H.D.T. presents a full-length production of *The Nutcracker* annually. Auditions for the 28<sup>th</sup> Annual Nutcracker will be held at AAD on Saturday, September 11<sup>th</sup>. The company's repertory also includes *Firebird*, *Cinderella*, *Coppélia*, *La Bayadere*, *Sleeping Beauty*, *Gaîté Parisienne* and many outstanding and original choreographic works. Houston Dance Theatre is an Honor company of Regional Dance America. H.D.T was honored to receive the prestigious RDA/Southwest Stream Award in 2003. Houston Dance Theatre hosted the 44<sup>th</sup> annual Festival for Regional Dance America/SW in 2006! In April of 2011, Festival will be held in Houston.

H.D.T. continues to bring in professional guest artists, choreographers, and teachers to enhance the level of the dancers' performing experience. Auditions are open to dancers who have a commitment to perform. Our talented dancers have the opportunity to audition for professional ballet summer workshops. Their acceptance and attendance to these programs demonstrates the high level of training they have received. Many college scholarships and professional contracts have been offered as a result of these contacts.

Houston Dance Youth Company is open to younger children who wish to attend conventions and competitions.

The Houston Dance Theatre Guild was established in 1996. Our dedicated volunteers donate their time and expertise towards various fundraising committees, which in turn provide financial and social support of Houston Dance Theatre.

We invite you to join us in our efforts! Please contact Artistic Director, Angela Jackson for more information.

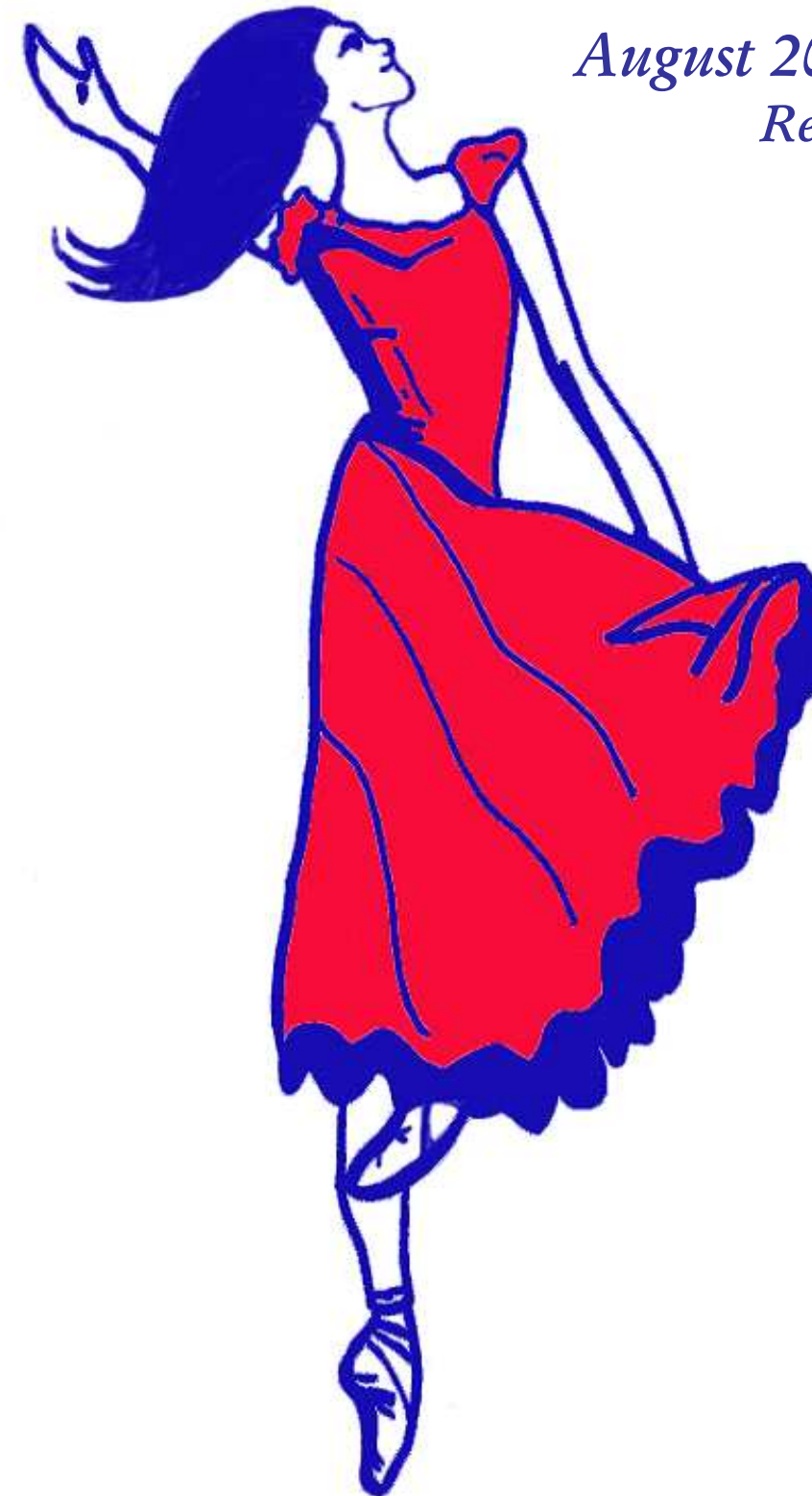
Visit [www.houstondancetheatre.org](http://www.houstondancetheatre.org)

# American Academy of Dance

*Celebrating 30 Years of Excellence in Dance Training!*

Home of Houston Dance Theatre

*August 2010 - May 2011  
Recital Year!*



■ Classical Ballet

■ Pointe

■ Modern

■ Jazz

■ Tap

■ Pre-Ballet

■ Adult Ballet

■ Hip-Hop

■ Pilates

**Angela Jackson**  
Director

15775 Bammel Village Drive  
Houston, TX 77014-1506  
Phone 281-444-9698  
[ajackson@balletonline.com](mailto:ajackson@balletonline.com)  
[www.balletonline.com](http://www.balletonline.com)

# Welcome

Welcome to American Academy of Dance. American Academy of Dance is recognized for our dedication to each individual student's dance potential. Our high standards, elaborate productions, recitals, and development of technically proficient dancers are reasons for our 30 years of success! Our talented staff of accomplished professionals provides the finest training available in the nurturing environment of our professional facility.

Our policies are intended to insure that every student receives the utmost attention, opportunity to advance and support for the disciplines vital to the success of personal achievement in dance as an art form. You are invited to observe classes through the one-way windows at any time of the year. We encourage involvement in the children's dance lives.

Our school offers recitals every other year. This is a recital year. With the interest of our students' progress in mind, this year will be concentrating on in class technique, as well as choreography, with the goal being a successful dance recital experience. Please take time to review our policies.

## American Academy of Dance ~ Teaching Staff

**Ballet / Pointe:** Angela Jackson, Kerry Godkins & Laura Wiesner

**Jazz / Tap:** Melissa Hagans **Modern:** Laura Wiesner

**Hip-Hop:** Michael Baerga **Pilates:** Liah Johnston

## 2010 - 2011 Class Schedule

Class Description/Level	Age Level	Experience	Day & Time
Pre-Ballet I/ II	3-6 yr.	None	Thursday 6:30-7:30; Saturday 10-11
Ballet A /B	6-10 yr.	None +	Wednesday 5:30-6:30; Saturday 11-12
Kindergarten / Ballet A	5-6 yr.	None	Monday 4:30-5:30
Ballet I (previous)	5-7 yr.	1 yr.	Tuesday 5-6; Thursday 5:30-6:30
Ballet II / III	7-9 yr.	BI	Tuesday 6-7 ; Thursday 5:30-6:30
*Intermediate I	9-12yr.	BIII	Monday 5:30-7
*Intermediate II/III Ballet	10-12 yr.	Int. I	Monday 5:30-7; 7-7:30( <i>Pointe A</i> ); Thursday 5:30-7; Sat. 11-1
*Int. IV / Advanced Ballet	12 yr. +.	Int. III	Monday 7:30-9; Tuesday 7-8:30; Wednesday 6:30-8; Thursday 7-8:30 ( <i>Pointe B/C</i> ); Sat. 11-1 ( <i>Pointe &amp; Variations</i> )
Teen/Adult Ballet / Pilates Mat	12 yr. +	None +	Monday 7:30-9; Wednesday 6:30-8 / Pilates Wed. 8-9
<b>Must be registered in Ballet class to register for additional dance styles.</b>			
Jazz -Tap A / B	5-10 yr.	None +	Thursday 6-7
Jazz II / III	7-11 yr.	Jazz A	Tuesday 7-8
*Intermediate I / II / III Jazz	9-13 yr.	Jazz III	Thursday 7-8
*Tap B / C	8 yr. +	Tap A / B	Tuesday 5-6
* Int. IV/ Advanced Jazz	13 yr. +	Int. Jazz	Tuesday 6-7
Modern A	8-12 yr.	Ballet II/ III	Monday 5-6
Modern B /C	12 yr. +	Int.III Ballet	Monday 6-7:30
Hip Hop A/B	6-10 yr.	None	Saturday 11-12
* Hip - Hop C	11 yr. +	H-H A/B	Saturday 10-11
<b>* Placement With Teacher Evaluation Only</b>		<b>Schedule subject to change</b>	

# Tuition and Registration

**AN ANNUAL REGISTRATION FEE** is \$50.00 per student.  
All Fees are NON-REFUNDABLE and Not Prorated.

### PAYMENT PLANS:

Tuition installments are calculated by the number of hours enrolled. Recital Fees are added to the total and divided into the installment plan. There are 3 payment plans from which to choose:

**PLAN A:** Pay 2010-11 yearly tuition in advance.  
5% discount if paid by July 15th, 2010. (Recital is separate)

**PLAN B:** Pay yearly tuition in 2 semester payments.  
Payments are due August 23<sup>rd</sup> and January 3<sup>rd</sup>.

**PLAN C:** Yearly Tuition is divided into 9 equal payments.

A total of 5 payments are due in the 1<sup>st</sup> semester.

Payments are due: August / May – December.

A total of 4 Payments are due in the 2<sup>nd</sup> Semester.

Payments are due: January – April.

(For most students, there will be no payment due in May with this plan as May is included with the August Payment)

*Plan C Payments preferred payment method is Auto Charge. This is an automatic charge made to a specific Credit Card Account on the first week of each month. You must complete and submit an annual authorization form for this service.*

MasterCard, VISA, American Express and Discover cards are accepted.

**Payments 10 days overdue will pay a \$20 late fee.**

**Returned check fee is \$25.**

**Dancers receiving School PE Credit pay \$20 per semester.**

	Plan A	Plan B	Plan C
Hours/Week	1 Payment	2 Payments	9 Payments
Per student	Due by the first class of the year.	Due the first week of each semester.	Due the first day of class each month.
1	585	292.5	65
1.5	765	382.5	85
2	855	427.5	95
2.5	1035	517.5	115
3	1125	562.5	125
3.5	1215	607.5	135
4	1305	652.5	145
4.5	1395	697.5	155
5	1485	742.5	165
5.5	1575	787.5	175
6	1665	832.5	185
6.5	1755	877.5	195
7	1845	922.5	205
7.5 +	1935	967.5	215

Your Family Plan is \_\_\_\_\_ in the Amt. \$\_\_\_\_\_ This total includes Recital Fees added to Tuition.

## Spring Recital 2011

We look forward to another beautiful recital performance. Recitals are an important ingredient to every child's dance education. The total Recital Fee will be evenly divided and added to your Payment Plan A,B, or C. *No Recital participation allowed on past due accounts.*

**The \$225 Recital Fee includes:**

**1-Ballet Costume / 1-Recital T-Shirt / 1-Ballet Costume Portrait Sitting Fee / 1-Bouquet of Flowers for Dancer  
1-Invitation to Recital / 4-Tickets to Recital / 1-Souvenir Program**

Students performing in multiple dance styles will require additional costumes. Each additional costume is \$80.

**Optional Recital Items:** Available to order during the 2nd semester. Personal Advertising in Recital Program-10+

Additional Recital T-Shirt-\$20 / Additional Costume Photo Sitting-\$15 / Recital Portrait Package-\$35+

Additional Performance Ticket-\$10 / Additional Souvenir Program-\$10 / Recital Production DVD-\$35

## 2010 - 2011 Calendar

**Note: Monday dance classes will be held on Monday Holidays observed by School Districts.  
If schools have been cancelled due to inclement weather, we will also close until conditions improve.**

<b>Semester #1 Classes Begin</b>	Monday, August. 23, 2010	<b>Semester #2 Classes Begin</b>	Monday, January 3, 2011
<b>Labor Day Holiday</b>	Monday, September 6, 2010	<b>Spring Break Holiday</b>	Monday, March 14-20, 2011
<b>HDT Nutcracker Auditions</b>	Saturday, September 11, 2010	<b>Recital Production (tentative)</b>	Saturday, April 30, 2011
<b>Thanksgiving &amp; Nutcracker</b>	Monday, Nov. 22-28, 2010	<b>Last Day of Classes</b>	Saturday, May 14, 2011
<b>Christmas Holiday</b>	Mon., Dec.18, '10- Jan. 3, '11	<b>Summer Classes Begin</b>	Tuesday, June 1, 2011